



Budget

2017-18

Portfolio Budget Statements 2017-18
Budget Related Paper No. 1.17C

Department of Parliamentary Services

Budget Initiatives and Explanations of
Appropriations Specified by Outcomes
and Programs by Entity

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PARLIAMENT OF AUSTRALIA

DEPARTMENT OF PARLIAMENTARY SERVICES

Senator the Hon Stephen Parry
President of the Senate
Parliament House
CANBERRA ACT 2600

The Hon Tony Smith MP
Speaker of the House of Representatives
Parliament House
CANBERRA ACT 2600

4 May 2017

Dear Mr President and Mr Speaker

I hereby submit Portfolio Budget Statements in support of the 2017-18 Budget for the Department of Parliamentary Services.

These statements have been developed, and are submitted to the Parliament, as a statement on the outcomes for the department.

I present these statements to provide accountability to the Parliament and, through it, the public.

Yours sincerely

Robert Stefanic
Secretary

Abbreviations and conventions

The following notation may be used:

| | |
|---------|---|
| NEC/nec | not elsewhere classified |
| - | nil |
| .. | not zero, but rounded to zero |
| na | not applicable (unless otherwise specified) |
| nfp | not for publication |
| \$m | \$ million |
| \$b | \$ billion |

Figures in tables and in the text may be rounded. Figures in text are generally rounded to one decimal place, whereas figures in tables are generally rounded to the nearest thousand. Discrepancies in tables between totals and sums of components are due to rounding.

Enquiries

Should you have any enquiries regarding this publication please contact Mr Nicholas Creagh, Chief Finance Officer, Department of Parliamentary Services on (02) 6277 8954.

Links to Portfolio Budget Statements (including Portfolio Additional Estimates Statements and Portfolio Supplementary Additional Statements) can be located on the Australian Government Budget website at: www.budget.gov.au.

**USER GUIDE
TO THE
PORTFOLIO BUDGET STATEMENTS**

USER GUIDE

The purpose of the *2017-18 Portfolio Budget Statements* (PB Statements) is to inform Senators and Members of Parliament of the proposed allocation of resources to government outcomes by entities within the portfolio. Entities receive resources from the annual appropriations acts, special appropriations (including standing appropriations and special accounts), and revenue from other sources.

A key role of the PB Statements is to facilitate the understanding of proposed annual appropriations in Appropriation Bills (No. 1 and No. 2) 2017-18 (or Appropriation (Parliamentary Departments) Bill (No. 1) 2017-18 for the parliamentary departments). In this sense, the PB Statements are Budget related papers and are declared by the Appropriation Acts to be 'relevant documents' to the interpretation of the Acts according to section 15AB of the *Acts Interpretation Act 1901*.

The PB Statements provide information, explanation and justification to enable Parliament to understand the purpose of each outcome proposed in the Bills.

As required under section 12 of the *Charter of Budget Honesty Act 1998*, only entities within the general government sector are included as part of the Commonwealth general government sector fiscal estimates and produce PB Statements where they receive funding (either directly or via portfolio departments) through the annual appropriation acts.

The Enhanced Commonwealth Performance Framework.

The following diagram outlines the key components of the enhanced Commonwealth performance framework. The diagram identifies the content of each of the publications and the relationship between them. Links to the publications for each entity within the portfolio can be found in the introduction to Section 2: Outcomes and planned performance.

Enhanced Commonwealth Performance Framework
- key components of relevant publications

Portfolio Budget Statements (May)
Portfolio based

Supports Annual Appropriations. Informs Senators and Members of Parliament of the proposed allocation of other resources to **government outcomes and programs**.

Provides links to **relevant programs** undertaken by other Commonwealth entities.

Provides high level performance information for current, ongoing programs, particularly a **forecast of performance for the current year**.

Provides **detailed** prospective performance information for proposed new budget measures that require a **new program** or **significantly change an existing program**.

Corporate Plan (August)
Entity based

Primary planning document of a Commonwealth entity.

Sets out the **purposes** of the entity, the **activities** it will undertake to achieve its purposes and the **results** it expects to achieve over a minimum four year period.

Describes the **environment** in which the entity **operates**, the **capability** it requires to undertake **activities** and a discussion of **risk**.

Explains how the entity's **performance** will be **measured and assessed**.



Annual Performance Statement (October following year)
Entity based

Included in the Commonwealth entity's Annual Report. Focuses on **recent performance**.

Reports on the **actual performance results** for the year against the **forecasts** made in the **corporate plan** and **Portfolio Budget Statements**, and provides other performance information relevant to the entity.

Provides an **analysis** of the factors that **contributed** to the **entity's performance results**.

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DEPARTMENTAL OVERVIEW

DEPARTMENTAL OVERVIEW

The Department of Parliamentary Services (DPS) is one of four parliamentary departments supporting the Australian Parliament. DPS reports to the Presiding Officers of the Parliament (the President of the Senate and the Speaker of the House of Representatives).

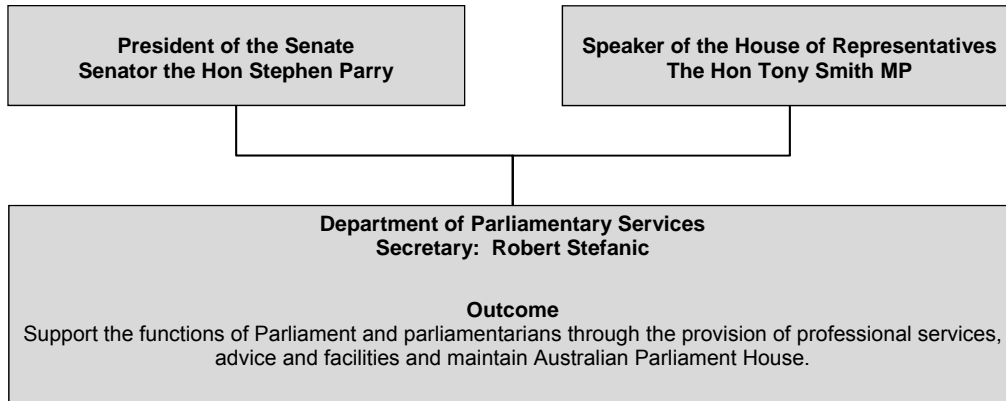
DPS supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. We are proud to be custodians for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike.

DPS provides services and products to support the functioning of the Australian Parliament, and the work of parliamentarians. Working in collaboration with the house departments, DPS provides, or facilitates the following:

- library and research services;
- information and communication technology services;
- security services;
- building, ground and design integrity services;
- audio visual and Hansard services;
- art services;
- visitor services;
- food and beverage services;
- retail, health, banking, and childcare services; and
- corporate, administrative and strategic services for DPS.

Departmental overview

Figure 1: Department of Parliamentary Services reporting structure and outcome



**DEPARTMENT OF PARLIAMENTARY
SERVICES**

**ENTITY RESOURCES AND PLANNED
PERFORMANCE**

DEPARTMENT OF PARLIAMENTARY SERVICES

Section 1: Entity overview and resources

1.1 STRATEGIC DIRECTION STATEMENT

DPS' purpose is to support the functions of the Australian Parliament and the work of parliamentarians through the provision of professional services, advice and facilities, the ongoing maintenance of Australian Parliament House; and makes the building, and the important activity that takes place within it, accessible.

Our purpose is further clarified by separating out the distinct elements it covers into four strategic themes. These strategic themes provide the planning framework against which DPS operates. Further, DPS' activities and their intended results link to the strategic themes, allowing for meaningful measurement of performance.

Our four strategic themes are:

- Respond to the changing needs of the Parliament;
- Enhance the Parliament's engagement with the community;
- Effective stewardship of Australian Parliament House; and
- Effective delivery of the Australian Parliament House Works Program.

DPS operates in an environment with a range of significant challenges. Optimising our service capability and working collaboratively to achieve positive outcomes will be essential in addressing these challenges.

1.2 ENTITY RESOURCE STATEMENT

Table 1.1 shows the total funding from all sources available to the entity for its operations and to deliver programs and services on behalf of the Government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the Government or the public) and departmental (for the entity's operations) classification.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the 'Budgeted expenses by Outcome 1' table in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

Table 1.1: DPS resource statement — Budget estimates for 2017-18 as at Budget May 2017

| | 2016-17 <i>Estimated actual</i> \$'000 | 2017-18 Estimate \$'000 |
|---|--|-------------------------------|
| Departmental | | |
| Annual appropriations - ordinary annual services ^(a) | | |
| Prior year appropriations available | 21,812 | 21,812 |
| Departmental appropriation ^(b) | 118,568 | 122,978 |
| s74 retained revenue receipts ^(c) | 11,619 | 16,239 |
| Departmental capital budget ^(d) | 22,516 | 17,648 |
| <i>Total departmental annual appropriations</i> | <i>174,515</i> | <i>178,677</i> |
| Total departmental resourcing | 174,515 | 178,677 |
| Administered | | |
| Annual appropriations - ordinary annual services ^(a) | 6,993 | 5,346 |
| Annual appropriations - other services - non-operating ^(e) | | |
| Administered assets and liabilities | 40,096 | 123,901 |
| <i>Total administered annual appropriations</i> | <i>47,089</i> | <i>129,247</i> |
| Total administered resourcing | 47,089 | 129,247 |
| Total resourcing | 221,604 | 307,924 |
| | 2016-17 | 2017-18 |
| Average staffing level (number) | 820 | 897 |

Prepared on a resourcing (that is, appropriations available) basis.

Please note: All figures shown above are GST exclusive – these may not match figures in the cash flow statement.

(a) *Appropriation (Parliamentary Departments) Bill (No.1) 2017-18.*

(b) Excludes departmental capital budget (DCB).

(c) Estimated retained revenue receipts under section 74 of the PGPA Act.

(d) Departmental capital budgets are not separately identified in *Appropriation (Parliamentary Departments) Bill (No.1)* and form part of ordinary annual services items. Please refer to Table 3.5 for further details. For accounting purposes, this amount has been designated as a 'contribution by owner'.

(e) *Appropriation (Parliamentary Departments) Bill (No.1) 2017-18* (refer to Table 3.10 for further details). For accounting purposes, this amount has been designated as a 'contribution by owner'.

Third party payments from and on behalf of other entities

| | <i>2016-17 Estimated actual \$'000</i> | <i>2017-18 Estimate \$'000</i> |
|--|--|--|
| Payments made on behalf of another entity (as disclosed in the respective entity's resource statement) | | |
| Department of Finance | | |
| <i>Parliamentary Entitlements Act 1990</i> | 20,868 | 19,988 |
| <i>Administered Annual Appropriation Act (No. 1)</i> | 351 | 350 |
| Total Payments made on behalf of other agencies | <u>21,219</u> | <u>20,338</u> |

1.3 BUDGET MEASURES

DPS has no budget measures.

Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below, together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

Note:

Performance reporting requirements in the Portfolio Budget Statements are part of the enhanced Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance criteria described in Portfolio Budget Statements will be read with broader information provided in an entity's corporate plans and annual performance statements – included in Annual Reports - to provide an entity's complete performance story.

The most recent corporate plan and annual performance statement for DPS can be found at: http://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Department_of_Parliamentary_Services/Publications

2.1 BUDGETED EXPENSES AND PERFORMANCE FOR OUTCOME 1

Outcome 1: Support the functions of Parliament and parliamentarians through the provision of professional services, advice and facilities and maintain Australian Parliament House

Budgeted expenses for Outcome 1

This table shows how much the entity intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

Table 2.1.1: Budgeted expenses for Outcome 1

| Outcome 1: Support the functions of Parliament and parliamentarians through the provision of professional services, advice and facilities and maintain Australian Parliament House | | | | | |
|---|--|-----------------------------|---|---|---|
| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
| Program 1.1: Parliamentary Services | | | | | |
| Departmental expenses | | | | | |
| Departmental appropriation | 118,831 | 122,700 | 122,692 | 123,047 | 123,854 |
| s74 Retained revenue receipts ^(a) | 11,775 | 15,816 | 15,858 | 15,858 | 15,858 |
| Expenses not requiring appropriation in the Budget year ^(b) | 23,140 | 23,140 | 23,140 | 23,140 | 23,140 |
| Departmental total | 153,746 | 161,656 | 161,690 | 162,045 | 162,852 |
| Total expenses for program 1.1 | 153,746 | 161,656 | 161,690 | 162,045 | 162,852 |
| Program 1.2: Parliament House Works Program | | | | | |
| Administered expenses | | | | | |
| Ordinary annual services (Appropriation (Parliamentary Departments) Bill No. 1) | 6,993 | 5,346 | 5,188 | 5,281 | 5,371 |
| Expenses not requiring appropriation in the Budget year ^(b) | 33,403 | 33,813 | 34,122 | 34,122 | 34,122 |
| Administered total | 40,396 | 39,159 | 39,310 | 39,403 | 39,493 |
| Total expenses for program 1.2 | 40,396 | 39,159 | 39,310 | 39,403 | 39,493 |
| Outcome 1 Totals by appropriation type | | | | | |
| Administered expenses | | | | | |
| Ordinary annual services (Appropriation (Parliamentary Departments) Bill No. 1) | 6,993 | 5,346 | 5,188 | 5,281 | 5,371 |
| Expenses not requiring appropriation in the Budget year ^(b) | 33,403 | 33,813 | 34,122 | 34,122 | 34,122 |
| Administered total | 40,396 | 39,159 | 39,310 | 39,403 | 39,493 |
| Departmental expenses | | | | | |
| Departmental appropriation | 118,831 | 122,700 | 122,692 | 123,047 | 123,854 |
| s74 Retained revenue receipts ^(a) | 11,775 | 15,816 | 15,858 | 15,858 | 15,858 |
| Expenses not requiring appropriation in the Budget year ^(b) | 23,140 | 23,140 | 23,140 | 23,140 | 23,140 |
| Departmental total | 153,746 | 161,656 | 161,690 | 162,045 | 162,852 |
| Total expenses for Outcome 1 | 194,142 | 200,815 | 201,000 | 201,448 | 202,345 |

Table 2.1.1: Budgeted expenses for Outcome 1 (continued)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|--|--|-----------------------------|---|---|---|
| Movement of administered funds between years ^(c) | | | | | |
| Outcome 1: | | | | | |
| Parliament House Works Program | (62,787) | 65,787 | 9,910 | - | - |
| Total movement of administered funds | (62,787) | 65,787 | 9,910 | - | - |
| Average staffing level (number) | 820 | 897 | | | |

(a) Estimated expenses incurred in relation to receipts retained under section 74 of the PGPA Act.

(b) Expenses not requiring appropriation in the Budget year are made up of depreciation expenses, amortisation expenses, and audit fees.

(c) Figures displayed as a negative represent a decrease in funds and a positive represent an increase in funds.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

Table 2.1.2: Performance criteria for Outcome 1

Table 2.1.2 below details the performance criteria for each program associated with Outcome 1. It also summarises how each program is delivered and where 2017-18 Budget measures have created new programs or materially changed existing programs.

| | |
|---|--|
| <p>Outcome 1 – Support the functions of Parliament and parliamentarians through the provision of professional services, advice and facilities and maintain Australian Parliament House.</p> | |
| <p>Program 1.1 – Parliamentary Services</p> <p>Respond to the changing needs of the Parliament</p> <ul style="list-style-type: none"> • Implement efficient and effective infrastructure, systems and services to respond to the changing needs of the Parliament and our parliamentarians. • Explore and develop innovative technology and systems for the delivery of timely information and services to parliamentarians. • Retain the Parliamentary Library's position as our client's preferred and trusted source of high quality information, analysis and advice. <p>Enhance the Parliament's engagement with the community</p> <ul style="list-style-type: none"> • Enhance our visitor experience and community engagement including the use of social media and emerging technologies. • Enhance electronic access to parliamentary information for the community to easily engage with the parliamentary process. • Champion opportunities for parliamentary strengthening. <p>Effective stewardship of Australian Parliament House (APH)</p> <ul style="list-style-type: none"> • Ensure adaptations of the building uses are strategic, appropriate and reference design integrity principles. • Ensure a secure environment while maintaining public accessibility. • Effectively manage all assets within APH including collections. • Maintain APH and the precinct as benefits its status as an iconic building and location of national significance. | |
| <p>Delivery</p> | <p>Respond to the changing needs of the Parliament</p> <ul style="list-style-type: none"> • Ensure technology and infrastructure planning reflects the current and future needs of Parliament. • Enhance the flexible and accessible delivery of advice, information and services. • Maintain services that reflect an evidence-based understanding of the current and evolving needs of our clients. • Enhance digital access to information. • Continue to build the Library's reputation for high-quality advice through: <ul style="list-style-type: none"> - ensuring high and consistent quality in services - increasing digital access and services, and - supporting the parliament's engagement with the community and initiatives to help develop parliamentary democracy in our region. <p>Enhance the Parliament's engagement with the community</p> <ul style="list-style-type: none"> • Improve electronic access to parliamentary information. • Improve the accessibility and quality of services for visitors to APH. • Support international parliamentary strengthening initiatives. |

DPS Budget Statements

| | <p>Effective stewardship of Australian Parliament House</p> <ul style="list-style-type: none"> • Effectively manage the assets of APH. • Develop and implement a new moral rights consultation framework to appropriately manage the design integrity of APH. • Develop and implement appropriate strategic and timely proposals for any adaptation to building uses references design integrity principles. • Develop and implement building and landscape maintenance programs to effectively maintain APH and the precinct. • Provide a safe and accessible environment for building occupants and visitors. | |
|---------|--|---|
| Year | Performance criteria | Targets |
| 2016-17 | <p>Number and types of visitor interactions</p> <ul style="list-style-type: none"> • Number of visitors • Number of virtual visitors • Number of visitors for DPS school tours • Number of participants to DPS organised tours and events <p>Visitor satisfaction with Australian Parliament House Experience</p> <ul style="list-style-type: none"> • % of visitor feedback indicating their visit met or exceeded expectations • % of virtual visitor feedback indicating their visit met or exceeded expectations • % of school visitor feedback indicating their visit met expectations • % of participants attending DPS tours and events indicating their visit met or exceeded expectations <p>Building occupant satisfaction with timeliness and quality of DPS services</p> <ul style="list-style-type: none"> • % of building occupant feedback indicating a satisfied or neutral rating with timeliness and quality of DPS services (by DPS service category) • % of Parliamentary satisfaction with Art Collection Services <p>Parliamentary Library Service KPIs are achieved</p> <ul style="list-style-type: none"> • % of Library Services KPIs set out in the annual Library Resource Agreement that are achieved <p>ICT Service Standards are achieved</p> <ul style="list-style-type: none"> • % of ICT Standards outlined in the ICT SLA that are achieved | <p>DPS is on track to achieve the 2016-17 targets for visitor interactions. (Equivalent or greater to same period last year)</p> <p>DPS is on track to achieve the 2016-17 targets for visitor satisfaction with Australian Parliament House Experience. (85% satisfaction)</p> <p>DPS is on track to achieve the 2016-17 targets for building occupant satisfaction with timeliness and quality of DPS services. (75% satisfaction)</p> <p>DPS is on track to achieve the 2016-17 targets for Library Service KPIs. (90%)</p> <p>Year to date performance is currently below the target primarily as a result of specific incidents affecting ICT systems in October and November. These incidents have been</p> |

| | | |
|----------------|--|--|
| | <p>Hansard Service KPIs are achieved</p> <ul style="list-style-type: none"> • % of individual draft speeches delivered within two hours of speech finishing • % of electronic proof Hansard reports delivered within agreed timeframes • % of committee transcripts delivered within agreed timeframes | <p>thoroughly investigated and there has been no further recurrence. (90%)</p> <p>DPS is on track to achieve the 2016-17 targets for Hansard Service KPIs. (85%) (95%) (95%)</p> |
| <p>2017-18</p> | <p>Number and types of visitor interactions</p> <ul style="list-style-type: none"> • Number of visitors • Number of virtual visitors • Number of visitors for DPS school tours • Number of participants to DPS organised tours and events <p>Visitor satisfaction with Australian Parliament House Experience</p> <ul style="list-style-type: none"> • % of visitor feedback indicating their visit met or exceeded expectations • % of virtual visitor feedback indicating their visit met or exceeded expectations • % of school visitor feedback indicating their visit met expectations • % of participants attending DPS tours and events indicating their visit met or exceeded expectations <p>Building occupant satisfaction with timeliness and quality of DPS services</p> <ul style="list-style-type: none"> • % of building occupant feedback indicating a satisfied or neutral rating with timeliness and quality of DPS services (by DPS service category) <p>Parliamentary Library Service KPIs are achieved</p> <ul style="list-style-type: none"> • % of Library Services KPIs set out in the annual Library Resource Agreement that are achieved <p>ICT Service Standards are achieved</p> <ul style="list-style-type: none"> • % of ICT Standards outlined in the ICT SLA that are achieved | <p>Number of visitors and participants equivalent or greater to same period last year</p> <p>85% satisfaction rating achieved</p> <p>75% satisfaction rating achieved</p> <p>90% Library Service KPIs achieved</p> <p>90% ICT Service Standards achieved</p> |

DPS Budget Statements

| | | |
|--------------------|---|-----------------------|
| | <p>Hansard Service KPIs are achieved</p> <ul style="list-style-type: none"> • % of individual draft speeches delivered within two hours of speech finishing 85% • % of electronic proof Hansard reports delivered within agreed timeframes 95% • % of committee transcripts delivered within agreed timeframes 95% <p>Design Integrity Performance</p> <ul style="list-style-type: none"> • The level at which the design integrity process is functioning Effective • The extent and effectiveness of consultation with moral rights holders and DPS regarding the process for design integrity and moral rights matters Effective <p>Building Condition Rating</p> <ul style="list-style-type: none"> • % of building areas reviewed that are assessed as being in good or better condition 80% <p>Landscape Condition Rating</p> <ul style="list-style-type: none"> • % of landscaped areas reviewed that are assessed as being in good or better condition 85% <p>Security KPIs are achieved</p> <ul style="list-style-type: none"> • % of security incidents that are handled in accordance with policy and process 100% • % of PSS Officers compliant with mandatory training requirements 100% | |
| 2018-19 and beyond | <i>As per 2017-18</i> | <i>As per 2017-18</i> |
| Purposes | The Department of Parliamentary Services supports the functions of the Australian Parliament and the work of parliamentarians through the provision of professional services, advice and facilities, the ongoing maintenance of Australian Parliament House; and makes the building and the important activity that takes place within it, accessible. | |

| Program 1.2 – Parliament House Works Program | | |
|---|---|---|
| Effective delivery of the Parliament House Works Program <ul style="list-style-type: none"> Effectively manage a capital works program for Australian Parliament House to function effectively as a safe and accessible workplace. Deliver a security works program that meets the needs of the Parliament. | | |
| Delivery | Effective stewardship of Australian Parliament House <ul style="list-style-type: none"> Effectively manage the Australian Parliament House capital works plan. Effectively deliver the Security Upgrade Implementation Plan. | |
| Performance information | | |
| Year | Performance criteria | Targets |
| 2016-17 | <p>Continuity of design integrity</p> <ul style="list-style-type: none"> % of projects that have a material impact on design integrity of the building where design integrity is maintained or improved <p>Building Condition Rating</p> <ul style="list-style-type: none"> % of building areas reviewed that are assessed as being in good or better condition <p>Landscape Condition Rating</p> <ul style="list-style-type: none"> % of landscaped areas reviewed that are assessed as being in good or better condition <p>Engineering Systems Rating</p> <ul style="list-style-type: none"> % of critical engineering systems reviewed that are assessed as being in good or better condition | <p>DPS does not anticipate the target will be met as a result of the long lead times of many capital projects. Work is being undertaken to refine this measure in the next financial year (90%)</p> <p>DPS is on track to achieve the 2016-17 targets for Building Condition Rating (80%)</p> <p>DPS is on track to achieve the 2016-17 target for the Landscape Condition Rating (85%)</p> <p>DPS will not be continuing with the Engineering Systems Rating in its current form. Following an audit into performance indicators the design of this rating is being reviewed to ensure it provides timely and relevant information (90%)</p> |
| 2017-18 ^{1 2} | <p>Parliament House Works Program KPIs are achieved</p> <ul style="list-style-type: none"> % of Capital Works Branch projects in delivery phase % of Capital Works Branch budget spent in the financial year % of Security Upgrade Implementation Plan projects in delivery phase % of Security Upgrade Implementation Plan budget spent in the financial year | <p>80%</p> <p>80%</p> <p>80%</p> <p>80%</p> |
| 2018-19 and beyond | <i>As per 2017-18</i> | <i>As per 2017-18</i> |

¹ The Continuity of Design Integrity, Building Condition Rating and the Landscape Condition Rating performance criteria have been moved under Program 1 for 2017-18.

² The Engineering Systems Rating for 2017-18 is currently being reviewed.

DPS Budget Statements

| Program 1.2 – Parliament House Works Program | |
|---|--|
| Purposes | The Department of Parliamentary Services supports the functions of the Australian Parliament and the work of parliamentarians through the provision of professional services, advice and facilities, the ongoing maintenance of Australian Parliament House; and makes the building and the important activity that takes place within it, accessible. |

Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of entity finances for the 2017-18 budget year, including the impact of budget measures and resourcing on financial statements.

3.1 BUDGETED FINANCIAL STATEMENTS

3.1.1 Differences between entity resourcing and financial statements

The Resource Statement (Table 1.1) provides a consolidated view of resources available to DPS in 2017-18, appropriated in both the budget year and prior years, where they remain unspent and available. This table is prepared on a cash basis; however, this contrasts to the budgeted financial statements (which are presented in the tables that follow), which are prepared in accordance with Australian Accounting Standards.

3.1.2 Explanatory notes and analysis of budgeted financial statements

Comprehensive Income Statement

When compared with estimates disclosed in the 2016-17 PB Statements, departmental revenue from Government has increased by \$3.9 million in 2017-18, \$2.8 million in 2018-19 and \$2.1 million in 2019-20. This increase is primarily due to a transfer of capital funds to operational funding from 2017-18 onwards to support the changing nature of information technology funding requirements.

Compared with estimates disclosed in the 2016-17 PB Statements, departmental own-source revenue has increased by \$8.2 million through to 2019-20. This increase is due to revenue generated from DPS insourcing the provision of catering at APH.

DPS is forecasting a balanced income statement result in 2017-18 and across the Forward Estimates (excluding depreciation and amortisation, for which the department is not appropriated).

Balance Sheet

The 2017-18 net asset position is anticipated to decrease from the 2016-17 PB Statements by \$1.6 million as a result of the transfer of departmental capital funding to departmental operating, as well as the 2015-16 balance varying to the estimated actual.

The administered net asset position has changed since the 2016-17 PB Statements as a result of the final outcome of 2015-16 varying to the estimated actual, and the movement of funds outlined in Table 2.1.1.

Capital Budget

DPS has moved \$75.7 million of administered capital expenditure from 2015-16 and 2016-17 to 2017-18 (\$65.8 million) and 2018-19 (\$9.9 million).

3.2. BUDGETED FINANCIAL STATEMENTS TABLES

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|---|--|-----------------------------|---|---|---|
| EXPENSES | | | | | |
| Employee benefits | 85,618 | 86,842 | 86,299 | 87,247 | 87,857 |
| Suppliers | 45,128 | 51,814 | 52,391 | 51,798 | 51,995 |
| Depreciation and amortisation | 23,000 | 23,000 | 23,000 | 23,000 | 23,000 |
| Total expenses | 153,746 | 161,656 | 161,690 | 162,045 | 162,852 |
| LESS: | | | | | |
| OWN-SOURCE INCOME | | | | | |
| Own-source revenue | | | | | |
| Sale of goods and rendering of services | 9,351 | 13,351 | 13,351 | 13,351 | 13,351 |
| Rental income | 2,050 | 2,091 | 2,133 | 2,133 | 2,133 |
| Other | 374 | 374 | 374 | 374 | 374 |
| Total own-source revenue | 11,775 | 15,816 | 15,858 | 15,858 | 15,858 |
| Gains | | | | | |
| Other | 140 | 140 | 140 | 140 | 140 |
| Total gains | 140 | 140 | 140 | 140 | 140 |
| Total own-source income | 11,915 | 15,956 | 15,998 | 15,998 | 15,998 |
| Net cost of services | (141,831) | (145,700) | (145,692) | (146,047) | (146,854) |
| Revenue from Government | 118,831 | 122,700 | 122,692 | 123,047 | 123,854 |
| Deficit attributable to the Australian Government | (23,000) | (23,000) | (23,000) | (23,000) | (23,000) |
| Total comprehensive loss | (23,000) | (23,000) | (23,000) | (23,000) | (23,000) |
| Total comprehensive loss attributable to the Australian Government | (23,000) | (23,000) | (23,000) | (23,000) | (23,000) |

Note: Impact of net cash appropriation arrangements

| | 2016-17 \$'000 | 2017-18 \$'000 | 2018-19 \$'000 | 2019-20 \$'000 | 2020-21 \$'000 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Total comprehensive loss excluding depreciation/ amortisation expenses previously funded through revenue appropriations | - | - | - | - | - |
| less depreciation/amortisation expenses previously funded through revenue appropriations ^(a) | (23,000) | (23,000) | (23,000) | (23,000) | (23,000) |
| Total comprehensive loss - as per the statement of comprehensive income | (23,000) | (23,000) | (23,000) | (23,000) | (23,000) |

(a) From 2010-11, the Government introduced net cash appropriation arrangements where Bill 1 revenue appropriations for the depreciation/amortisation expenses of non-corporate Commonwealth entities (and select corporate Commonwealth entities) were replaced with a separate capital budget (the Departmental Capital Budget, or DCB) provided through Bill 1 equity appropriations. For information regarding DCBs, please refer to Table 3.5 Departmental Capital Budget Statement.

Prepared on Australian Accounting Standards basis.

Table 3.2: Budgeted departmental balance sheet (as at 30 June)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|-------------------------------------|--|-----------------------------|---|---|---|
| ASSETS | | | | | |
| Financial assets | | | | | |
| Cash and cash equivalents | 574 | 574 | 574 | 574 | 574 |
| Trade and other receivables | 25,177 | 24,899 | 24,899 | 24,899 | 24,899 |
| Total financial assets | 25,751 | 25,473 | 25,473 | 25,473 | 25,473 |
| Non-financial assets | | | | | |
| Property, plant and equipment | 67,501 | 61,139 | 55,672 | 49,693 | 43,864 |
| Intangibles | 28,398 | 29,408 | 28,989 | 29,142 | 29,295 |
| Inventories | 242 | 242 | 242 | 242 | 242 |
| Other non-financial assets | 6,703 | 6,703 | 6,703 | 6,703 | 6,703 |
| Total non-financial assets | 102,844 | 97,492 | 91,606 | 85,780 | 80,104 |
| Total assets | 128,595 | 122,965 | 117,079 | 111,253 | 105,577 |
| LIABILITIES | | | | | |
| Payables | | | | | |
| Suppliers | 5,381 | 5,381 | 5,381 | 5,381 | 5,381 |
| Other payables | 507 | 229 | 229 | 229 | 229 |
| Total payables | 5,888 | 5,610 | 5,610 | 5,610 | 5,610 |
| Provisions | | | | | |
| Employee provisions | 22,524 | 22,524 | 22,524 | 22,524 | 22,524 |
| Total provisions | 22,524 | 22,524 | 22,524 | 22,524 | 22,524 |
| Total liabilities | 28,412 | 28,134 | 28,134 | 28,134 | 28,134 |
| Net assets | 100,183 | 94,831 | 88,945 | 83,119 | 77,443 |
| EQUITY* | | | | | |
| Parent entity interest | | | | | |
| Contributed equity | 244,538 | 262,186 | 279,300 | 296,474 | 313,798 |
| Reserves | 20,331 | 20,331 | 20,331 | 20,331 | 20,331 |
| Accumulated deficit | (164,686) | (187,686) | (210,686) | (233,686) | (256,686) |
| Total parent entity interest | 100,183 | 94,831 | 88,945 | 83,119 | 77,443 |
| Total equity | 100,183 | 94,831 | 88,945 | 83,119 | 77,443 |

*'Equity' is the residual interest in assets after deduction of liabilities.

Prepared on Australian Accounting Standards basis.

Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2017-18)

| | Retained earnings | Asset revaluation reserve | Contributed equity/capital | Total equity |
|--|-------------------|---------------------------|----------------------------|-----------------|
| | \$'000 | \$'000 | \$'000 | \$'000 |
| Opening balance as at 1 July 2017 | | | | |
| Balance carried forward from previous period | (164,686) | 20,331 | 244,538 | 100,183 |
| Adjusted opening balance | (164,686) | 20,331 | 244,538 | 100,183 |
| Comprehensive income | | | | |
| Deficit for the period | (23,000) | - | - | (23,000) |
| Total comprehensive income | (23,000) | - | - | (23,000) |
| of which: | | | | |
| Attributable to the Australian Government | (23,000) | - | - | (23,000) |
| Transactions with owners | | | | |
| Contributions by owners | | | | |
| Departmental capital budget (DCB) | - | - | 17,648 | 17,648 |
| Sub-total transactions with owners | - | - | 17,648 | 17,648 |
| Estimated closing balance as at 30 June 2018 | (187,686) | 20,331 | 262,186 | 94,831 |
| Closing balance attributable to the Australian Government | (187,686) | 20,331 | 262,186 | 94,831 |

Prepared on Australian Accounting Standards basis.

Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forward estimate \$'000 | 2019-20 Forward estimate \$'000 | 2020-21 Forward estimate \$'000 |
|---|--|-----------------------------|--|--|--|
| OPERATING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Appropriations | 118,553 | 122,978 | 122,690 | 123,047 | 123,854 |
| Sale of goods and rendering of services | 11,820 | 15,865 | 15,911 | 15,858 | 15,484 |
| Net GST received | 5,774 | 5,667 | 5,745 | 5,731 | 5,810 |
| Other | 374 | 374 | 374 | 374 | 374 |
| Total cash received | 136,521 | 144,884 | 144,720 | 145,010 | 145,522 |
| Cash used | | | | | |
| Employees | 85,340 | 87,120 | 86,299 | 87,247 | 87,857 |
| Suppliers | 51,181 | 57,764 | 58,421 | 57,763 | 57,665 |
| Total cash used | 136,521 | 144,884 | 144,720 | 145,010 | 145,522 |
| Net cash from operating activities | - | - | - | - | - |
| INVESTING ACTIVITIES | | | | | |
| Cash used | | | | | |
| Purchase of property, plant and equipment and intangibles | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Total cash used | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Net cash from investing activities | (22,516) | (17,648) | (17,114) | (17,174) | (17,324) |
| FINANCING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Contributed equity | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Total cash received | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Net cash from financing activities | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Net increase in cash held | - | - | - | - | - |
| Cash and cash equivalents at the beginning of the reporting period | 574 | 574 | 574 | 574 | 574 |
| Cash and cash equivalents at the end of the reporting period | 574 | 574 | 574 | 574 | 574 |

Prepared on Australian Accounting Standards basis.

Table 3.5: Departmental capital budget statement (for the period ended 30 June)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|--|--|-----------------------------|---|---|---|
| NEW CAPITAL APPROPRIATIONS | | | | | |
| Capital budget - Bill 1 (DCB) | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Total new capital appropriations | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Provided for: | | | | | |
| Purchase of non-financial assets | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| Total items | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| PURCHASE OF NON-FINANCIAL ASSETS | | | | | |
| Funded by capital appropriation - DCB ^(a) | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| TOTAL | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |
| RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE | | | | | |
| Total cash used to acquire assets | 22,516 | 17,648 | 17,114 | 17,174 | 17,324 |

(a) Includes purchases from current and previous years' DCBs.
Prepared on Australian Accounting Standards basis.

Table 3.6: Statement of asset movements (Budget year 2017-18)

| | Other property, plant and equipment \$'000 | Computer software and intangibles \$'000 | Total \$'000 |
|--|---|---|-----------------|
| As at 1 July 2017 | | | |
| Gross book value | 116,190 | 92,022 | 208,212 |
| Accumulated depreciation/ amortisation and impairment | (48,689) | (63,624) | (112,313) |
| Opening net book balance | 67,501 | 28,398 | 95,899 |
| Capital asset additions | | | |
| Estimated expenditure on new or replacement assets | | | |
| By purchase - appropriation ordinary annual services ^(a) | 8,575 | 9,073 | 17,648 |
| Total additions | 8,575 | 9,073 | 17,648 |
| Other movements | | | |
| Depreciation/amortisation expense | (14,937) | (8,063) | (23,000) |
| Disposals ^(b) | | | |
| Gross book value | (13,000) | (7,000) | (20,000) |
| Accumulated depreciation | 13,000 | 7,000 | 20,000 |
| Total other movements | (14,937) | (8,063) | (23,000) |
| As at 30 June 2018 | | | |
| Gross book value | 111,765 | 94,095 | 205,860 |
| Accumulated depreciation/ amortisation and impairment | (50,626) | (64,687) | (115,313) |
| Closing net book balance | 61,139 | 29,408 | 90,547 |

(a) 'Appropriation ordinary annual services' refers to funding provided through *Appropriation (Parliamentary Departments) Bill (No.1)* 2017-18 for depreciation/amortisation expenses, DCBs or other operational expenses.

(b) Net proceeds may be returned to the OPA.

Prepared on Australian Accounting Standards basis.

Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|--|--|-----------------------------|---|---|---|
| EXPENSES | | | | | |
| Employee benefits | 818 | 834 | 850 | 867 | 884 |
| Suppliers | 6,175 | 4,512 | 4,338 | 4,414 | 4,487 |
| Depreciation and amortisation | 33,403 | 33,813 | 34,122 | 34,122 | 34,122 |
| Total expenses administered on behalf of Government | 40,396 | 39,159 | 39,310 | 39,403 | 39,493 |
| LESS: | | | | | |
| OWN-SOURCE INCOME | | | | | |
| Own-source revenue | | | | | |
| Non-taxation revenue | | | | | |
| Other revenue | 156 | 156 | 156 | 156 | 156 |
| Total non-taxation revenue | 156 | 156 | 156 | 156 | 156 |
| Total own-sourced income administered on behalf of Government | 156 | 156 | 156 | 156 | 156 |
| Net cost of services | 40,240 | 39,003 | 39,154 | 39,247 | 39,337 |
| Total comprehensive loss | 40,240 | 39,003 | 39,154 | 39,247 | 39,337 |

Prepared on Australian Accounting Standards basis.

Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|---|--|-----------------------------|---|---|---|
| ASSETS | | | | | |
| Financial assets | | | | | |
| Trade and other receivables | 333 | 333 | 333 | 333 | 333 |
| Total financial assets | 333 | 333 | 333 | 333 | 333 |
| Non-financial assets | | | | | |
| Land and buildings | 2,147,735 | 2,239,314 | 2,249,864 | 2,250,875 | 2,252,572 |
| Property, plant and equipment | 92,341 | 93,237 | 93,991 | 95,013 | 95,963 |
| Intangibles | 29 | 29 | 29 | 29 | 29 |
| Total non-financial assets | 2,240,105 | 2,332,580 | 2,343,884 | 2,345,917 | 2,348,564 |
| Total assets administered on behalf of Government | 2,240,438 | 2,332,913 | 2,344,217 | 2,346,250 | 2,348,897 |
| LIABILITIES | | | | | |
| Payables | | | | | |
| Suppliers | 254 | 254 | 254 | 254 | 254 |
| Other payables | 367 | 367 | 367 | 367 | 367 |
| Total payables | 621 | 621 | 621 | 621 | 621 |
| Total liabilities administered on behalf of Government | 621 | 621 | 621 | 621 | 621 |
| Net assets | 2,239,817 | 2,332,292 | 2,343,596 | 2,345,629 | 2,348,276 |

Prepared on Australian Accounting Standards basis.

Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|---|--|-----------------------------|---|---|---|
| OPERATING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Rendering of services | 156 | 156 | 156 | 156 | 156 |
| Net GST received | 4,281 | 13,064 | 4,960 | 4,041 | 4,110 |
| Total cash received | 4,437 | 13,220 | 5,116 | 4,197 | 4,266 |
| Cash used | | | | | |
| Suppliers | 10,472 | 17,592 | 9,314 | 8,471 | 8,613 |
| Employees | 818 | 834 | 850 | 867 | 884 |
| Total cash used | 11,290 | 18,426 | 10,164 | 9,338 | 9,497 |
| Net cash used by operating activities | (6,853) | (5,206) | (5,048) | (5,141) | (5,231) |
| INVESTING ACTIVITIES | | | | | |
| Cash used | | | | | |
| Purchase of property, plant and equipment and intangibles | 49,709 | 126,288 | 45,426 | 36,155 | 36,769 |
| Total cash used | 49,709 | 126,288 | 45,426 | 36,155 | 36,769 |
| Net cash used by investing activities | (49,709) | (126,288) | (45,426) | (36,155) | (36,769) |
| Net decrease in cash held | (56,562) | (131,494) | (50,474) | (41,296) | (42,000) |
| Cash and cash equivalents at beginning of reporting period | - | - | - | - | - |
| Cash from Official Public Account for: | | | | | |
| - Appropriations | 60,999 | 144,714 | 55,590 | 45,493 | 46,266 |
| Total cash from Official Public | 60,999 | 144,714 | 55,590 | 45,493 | 46,266 |
| Cash to Official Public Account for: | | | | | |
| - Appropriations | (4,437) | (13,220) | (5,116) | (4,197) | (4,266) |
| Total cash to Official Public Account | (4,437) | (13,220) | (5,116) | (4,197) | (4,266) |
| Cash and cash equivalents at end of reporting period | - | - | - | - | - |

Prepared on Australian Accounting Standards basis.

Table 3.10: Administered capital budget statement (for the period ended 30 June)

| | 2016-17 Estimated actual \$'000 | 2017-18 Budget \$'000 | 2018-19 Forw ard estimate \$'000 | 2019-20 Forw ard estimate \$'000 | 2020-21 Forw ard estimate \$'000 |
|--|--|-----------------------------|---|---|---|
| NEW CAPITAL APPROPRIATIONS | | | | | |
| Administered Assets and Liabilities | 40,096 | 123,901 | 45,426 | 36,155 | 36,769 |
| Total new capital appropriations | 40,096 | 123,901 | 45,426 | 36,155 | 36,769 |
| <i>Provided for:</i> | | | | | |
| Purchase of non-financial assets | 40,096 | 123,901 | 45,426 | 36,155 | 36,769 |
| Total items | 40,096 | 123,901 | 45,426 | 36,155 | 36,769 |
| PURCHASE OF NON-FINANCIAL ASSETS | | | | | |
| Funded by capital appropriations ^(a) | 36,799 | 126,288 | 45,426 | 36,155 | 36,769 |
| TOTAL | 36,799 | 126,288 | 45,426 | 36,155 | 36,769 |
| RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE | | | | | |
| Total accrual purchases | 36,799 | 126,288 | 45,426 | 36,155 | 36,769 |
| Total cash used to acquire assets | 36,799 | 126,288 | 45,426 | 36,155 | 36,769 |

(a) Funded by Administered Assets and Liabilities Appropriation.
Prepared on Australian Accounting Standards basis.

Table 3.11: Statement of administered asset movements (Budget year 2017-18)

| | Land \$'000 | Buildings \$'000 | Other property, plant and equipment \$'000 | Heritage and cultural \$'000 | Computer software and intangibles \$'000 | Total \$'000 |
|---|----------------|---------------------|---|------------------------------------|---|------------------|
| As at 1 July 2017 | | | | | | |
| Gross book value | 80,000 | 2,128,460 | 10,589 | 86,082 | 29 | 2,305,160 |
| Accumulated depreciation/amortisation and impairment | - | (60,725) | (4,330) | - | - | (65,055) |
| Opening net book balance | 80,000 | 2,067,735 | 6,259 | 86,082 | 29 | 2,240,105 |
| CAPITAL ASSET ADDITIONS | | | | | | |
| Estimated expenditure on new or replacement assets | | | | | | |
| By purchase - appropriation equity ^(a) | - | 121,124 | 4,516 | 648 | - | 126,288 |
| Total additions | - | 121,124 | 4,516 | 648 | - | 126,288 |
| Other movements | | | | | | |
| Depreciation/amortisation expense | - | (29,545) | (4,268) | - | - | (33,813) |
| Disposals ^(b) | | | | | | |
| Gross book value | - | - | (1,000) | - | - | (1,000) |
| Accumulated depreciation | - | - | 1,000 | - | - | 1,000 |
| Total other movements | - | (29,545) | (4,268) | - | - | (33,813) |
| As at 30 June 2018 | | | | | | |
| Gross book value | 80,000 | 2,249,584 | 14,105 | 86,730 | 29 | 2,430,448 |
| Accumulated depreciation/amortisation and impairment | - | (90,270) | (7,598) | - | - | (97,868) |
| Closing net book balance | 80,000 | 2,159,314 | 6,507 | 86,730 | 29 | 2,332,580 |

(a) 'Appropriation equity' refers to Administered Assets and Liabilities provided through *Appropriation Bill (Parliamentary Departments) (No. 1) 2017-18*.

(b) Net proceeds may be returned to the OPA.

Prepared on Australian Accounting Standards basis.